

ReSI Housing

Lease charges to March 2024

| Shared owners | |
|---|-----------------------------------|
| Administration charges - VAT exempt | £ exVAT 2023/24 |
| Information | |
| Statements of account | £0 |
| Statement of account for completion | £0 |
| Copy of lease, insurance policy, or documents | £0 |
| Consents | |
| Consent for pets (apartment blocks) | £0 |
| Consent for subletting | £0 |
| Mortgage/further advance consent and undertaking | £0 |
| Consent for minor improvements/alteration | £0 |
| Initial fee for complex alterations (including one inspection), then £120 per hour | £175 |
| Non-payment and breaches of lease | |
| Non-payment reminder to a maximum of three escalation letters | £0 |
| Further non-payment letters for each communication | £40 |
| Home visit for arrears | £100 |
| Non-payment forbearance or repayment plan | £100 |
| Home visit for potential breach of lease | £120 |
| Possession proceedings - estimated costs and charges to be included with the notice of legal action | As notified |
| Changes of ownership - VAT to be charged | £ plus VAT 2023/24 |
| For current shared owner: | |
| Staircasing administration fee for Interim, 1%, Final | £0 |
| Second copy of memorandum of staircasing | £30 |
| Leaseholder name change | £30 |
| Licence to assign | £30 |
| Resale administration fee to be paid by selling shared owner | £250 |
| Lease extension administration fee (and landlord's legal fees to be paid) | £400 |
| For resale purchaser: | |
| Management packs where ReSI is the service provider (LPE2) | £175 |
| Management packs where ReSI is not the service provider | £80 |
| Management packs - supplemental enquiries | £40 |
| Certificate of compliance | £30 |
| Deed of covenant | £30 |
| Notice of transfer/assignment | £40 |
| Deed of variation (and requesting party to pay landlord's legal costs) | £80 |

ReSI Housing

| Full owners | |
|--|-----------------------------------|
| Administration charges - VAT exempt | £ exVAT 2023/24 |
| Information | |
| Statements of account | £25 |
| Statement of account for completion | £100 |
| Copy of lease, insurance policy, or documents | £25 |
| Consents | |
| Consent for pets (apartment blocks) | £25 |
| Consent for minor improvements/alteration | £50 |
| Initial fee for complex alterations (including one inspection), then £120 per hour | £275 |
| Non-payment and breaches of lease | |
| Non-payment reminder letters | £50 |
| Home visit for arrears | £140 |
| Non-payment forbearance or repayment plan | £140 |
| Home visit for potential breach of lease | £140 |
| Possession proceedings - costs and charges to be included in notice | As notified |
| Changes of ownership - VAT to be charged | £ plus VAT 2023/24 |
| For current owner: | |
| Leaseholder name change | £50 |
| Licence to assign | £100 |
| Voluntary lease extension administration fee (landlord's legal fees to be paid) | £675 |
| Statutory lease extension administration | £675 |
| Statutory enfranchisement administration | £675 |
| For purchaser: | |
| Management packs where ReSI is the service provider (LPE2) | £275 |
| Management packs where ReSI is not the service provider | £100 |
| Management packs - supplemental enquiries | £50 |
| Freehold enquiries (e.g. estate rent charges) (FME1) | £175 |
| Certificate of compliance | £50 |
| Deed of covenant | £50 |
| Notice of transfer/assignment | £50 |
| Deed of variation (and requesting party to pay landlord's legal costs) | £100 |